

*\*use one form per building. Mark the topic that is present or give an explanation.*

## General Information

Insured/Storageholder \_\_\_\_\_  
Storage location \_\_\_\_\_  
Zip code / City \_\_\_\_\_  
Country \_\_\_\_\_  
E-mail address \_\_\_\_\_

## Insured sum

Goods \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Maximum value goods € \_\_\_\_\_  
Average value goods € \_\_\_\_\_  
each month \_\_\_\_\_  
Filled in by \_\_\_\_\_

## Risk description

Insured Stored goods \_\_\_\_\_  
\_\_\_\_\_

Other goods in storage  None

Storage in the same storage room?  None

Kind of packaging  Bulk in silos  
 In cardboard boxes  
 Sealed in plastics  
 Octabins  
 Other

Kind of storage  On the ground floor  
 in racks < 5 metres  
 in racks till \_\_\_\_\_ metres high  
 Outside storage  
 Other

Company activities  None

## Building construction

Type of building  Multi purpose building  
 A few connecting warehouses  
 Detached, storage for one client

Ownership of the property  Insured is the owner  
 Insured is a renter  
 Storageholder is the owner  
 Storageholder is the renter

<p>Support structure</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Steel pillars</li> <li><input type="checkbox"/> Concrete pillars</li> <li><input type="checkbox"/> Wooden pillars</li> <li><input type="checkbox"/> Fire protected</li> </ul> <p>Footprint (excluding storeys)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> &lt; 1250 m<sup>2</sup></li> <li><input type="checkbox"/> &gt;1250 m<sup>2</sup> &lt; 2500 m<sup>2</sup></li> <li><input type="checkbox"/> &gt; 2500 m<sup>2</sup> &lt; 5000 m<sup>2</sup></li> <li><input type="checkbox"/> &gt; 5000 m<sup>2</sup>, it's _____ m<sup>2</sup></li> </ul> <p>Interior walls</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Brickwork - masonry</li> <li><input type="checkbox"/> Concrete</li> <li><input type="checkbox"/> Wood</li> <li><input type="checkbox"/> _____</li> </ul>	<p>Storeys</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Only in the office section</li> <li><input type="checkbox"/> In the office and warehouse</li> </ul> <p>Height</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> _____ metre</li> </ul> <p>Compartments (only &gt; 1.250 m<sup>2</sup>)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Only between office and warehouse</li> <li><input type="checkbox"/> _____ compartments.</li> </ul> <p>The largest is _____ m<sup>2</sup></p>
<p>Exterior walls</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Brickwork - concrete</li> <li><input type="checkbox"/> Wood</li> <li><input type="checkbox"/> Metal</li> <li><input type="checkbox"/> _____</li> </ul>	<p>Passages in interior walls</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Sliding fire doors</li> <li><input type="checkbox"/> Overheaded fire doors</li> <li><input type="checkbox"/> _____</li> </ul> <p>Wall insulation</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Combustible (PS/ PUR/ PIR)</li> <li><input type="checkbox"/> Non- combustible (rock wool)</li> <li><input type="checkbox"/> _____ compartments.</li> </ul> <p>The largest is _____ m<sup>2</sup></p>
<p>Roof construction</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Steel</li> <li><input type="checkbox"/> Wood</li> <li><input type="checkbox"/> Concrete</li> </ul>	<p>Roof insulation</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Combustible (PS/ PUR/ PIR)</li> <li><input type="checkbox"/> Non- combustible (rock wool)</li> </ul>
<p><b>Surroundings</b></p>	
<p>Location</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> In the community</li> <li><input type="checkbox"/> Industrial area</li> <li><input type="checkbox"/> Port facilities</li> <li><input type="checkbox"/> In the country side</li> </ul>	<p>Adjacents within 10 metres</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> A private house</li> <li><input type="checkbox"/> Commercial Industrial buildings</li> <li><input type="checkbox"/> _____</li> </ul>
<p><b>Installations</b></p>	
<p>Electricity</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> NEN 3140 testing</li> <li><input type="checkbox"/> Thermografic testing of meter cupboards</li> <li><input type="checkbox"/> _____</li> </ul>	<p>Heating in the warehouse</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Gas heaters</li> <li><input type="checkbox"/> _____</li> </ul>
<p>_____</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Annual maintenance by external firms is present</li> </ul>	<p>_____</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Annual maintenance by external firms is present</li> </ul>

## Internal transport

Battery charged equipment

- None. Only diesel, gas or manual
- Forklifts
- Separated charging room
- Decentralized charging of batteries in the storage room

Battery charging

- Storage within 1 metre of battery charging
- Separate ventilated battery charging area against brick walls
- In racks
- Smoke detection is in place

## Waste management

Inside

- Permanent cleaning is organized
- Cleaning is done weekly
- Storage of waste in a separate storage room
- Smoking is prohibited

Outside storage of waste after working hours

- In locked containers < 10 metres from the exterior walls
- Combustible material < 10 m from the exterior walls
- Loaded curtain siders in front of the ramps
- > 10 metres from the building

## Fire protection

Alerts

- Smoke alarm in warehouses
- Notification is present
- To a mobile phone
- To a security firm
- To the fire brigade
- Annual maintenance by external firms is present
- Certified

Automatic Fire fighting

- Sprinklers in the warehouse
- Notification is present
- To a mobile phone
- To a security firm
- To the fire brigade
- Annual maintenance by external firms is present
- Certified

Manual Fire fighting

- Handheld extinguishers and hose reels
- Annual maintenance is present

Fire alarm is connected to

- Fire doors
- Heat extraction in the roof

Fire brigade

- Hydrants and open water
- Within 20 minutes on site

## Intruder prevention

Alerts

- Intruder alarm in warehouse
- Notification is present
- To a mobile phone
- To a security firm
- Hourly sabotage notifications
- Power fence of IR-beams
- Inside CCTV

General intruder prevention measures

- Premises is fully fenced
- Premise is lit at night
- Facility with surveillance
- All doors are locked
- Lock-up rounds are carried out
- Inspection rounds at night are carried out
- Outside CCTV

Opvolging

- Keyholders < 15 min
- Security employees < 15 min

- 24/7 occupation is present
- Reception or porters lodges

## Management

### General information

- Staff is screened
- Security checks when leaving the premises
- Only own staff is working
- Use of a lot of temporary staff
  
- Pest control is carried out
- Loading and unloading by external truck drivers
- Loading and unloading by own staff

### Stock control

- Weekly by own staff
- Monthly by own staff
- Monthly by external auditors
- Quality checks during the in- and outward activities
- A computerized system
- Fixed and numbered locations in the warehouse

### Certified for

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## Aerial photograph

## Site plan

## Photos

## Other comments

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